LETTER OF AGREEMENT
AMONG UNIVERSITIES OF INDONESIA-THAILAND-AND VIETNAM
FOR EXCHANGE OF PRE-SERVICE TEACHER EDUCATION STUDENTS
IN SOUTHEAST ASIA FOR PRACTICUM

Herewith partners:

Southeast Asian Ministers of Education Organization (SEAMEO) Secretariat, a regional intergovernmental organization established in 1965 among governments of Southeast Asian countries to promote regional cooperation in education, science and culture in the region, located in Bangkok, Thailand, represented in this document by its Director, Dr. Ir. Gatot Hari Priowirjanto

SEAMEO Regional Open Learning Centre (SEAMOLEC), a regional centre under the SEAMEO, based in Jakarta, Indonesia, represented in this instrument by its Acting Director, Dr. Abi Sujak

Indonesian Universities:
1. Universitas Pasundan
2. Universitas Negeri Yogyakarta
3. Universitas Pendidikan Ganesha Bali
4. Universitas Lampung
5. Universitas Prof. Dr. HAMKA
6. Universitas Negeri Jakarta
7. Universitas Sebelas Maret Solo
8. Universitas Lambung Mangkurat
9. Universitas Negeri Makassar

Thailand University:
1. Valaya Alangkorn Rajabhat University

Vietnam University:
1. National Institute of Education Management

Agree as follows:
1. To collaborate in undertaking programs, projects, and other related activities whenever and wherever feasible opportunities present themselves under the Exchange of Pre-service Teacher Education Students in Southeast Asia for Practicum Program.
2. To have the student exchange program between Indonesia, Thailand, and Vietnam Universities:
   a. The first batch will be started by sending 1-2 pre-service teacher education students to institution partners for 1 month (equivalent to 2 credit semester) starting January 2016 to do practicum (teaching experiences) in the school networks of hosting universities
b. The pre-service students/university of origin will be responsible for the international transportation (air ticket), meals, local transportation, and health insurance of the participating students.

c. Hosting institution will be responsible for accommodation and transportation service from and to airport.

d. The next meeting for evaluation of the first batch will be conducted at Valaya Alongkorn Rajabhat University under the Royal Patronage, Thailand in February 2016. The next program of SEA Teacher 2035 will be discussed at the meeting.

e. Hosting universities must provide mentor for participating students.

f. The agreement will be implemented in reciprocal way

Jakarta, 9 October 2015

[Signatures and names]
LIST OF PARTIES

Dr. Ir. Gatot Hari Priowirjanto - SEAMEO Secretariat

Dr. Abi Sujak - SEAMOLEC

**Indonesian Universities:**
1. Mr. Jaja Suteja - Universitas Pasundan
2. Mr. Wardan Suyanto - Universitas Negeri Yogyakarta
3. Mr. I Wayan Suarnajaya - Universitas Pendidikan Ganesha Bali
4. Mr. Cipta Ginting - Universitas Lampung
5. Mr. Gunawan Suryoputro - Universitas Prof. Dr. HAMKA
6. Mr. RA Hirmana W - Universitas Negeri Jakarta
7. Mr. Joko Nurkamto - Universitas Sebelas Maret Solo
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**Vietnam University:**
2. Mr. Le Phuoc Minh - National Institute of Education Management